



Government of Sindh
SINDH REVENUE BOARD



6th Floor, Shaheen Complex, M.R Kiyani Road, Karachi.
www.srb.gos.pk

NOTICE INVITING TENDER

**HEALTH INSURANCE POLICY FOR SINDH REVENUE BOARD EMPLOYEES AND THEIR
ENTITLED FAMILY MEMBERS**

- ❖ Sindh Revenue Board (SRB) invites sealed bids from well-reputed authorized Health Insurance Companies having registration with GST, SRB and Income Tax Department.

Eligibility Criteria:

- Certificate of Incorporation & valid license to transact insurance business with SECP (Proof is required)
 - Valid National Tax Number (NTN) Income Tax of FBR and Sindh National Tax Number (SNTN) of SRB Registration certificate showing service category (valid proof is required)
 - Affidavit from the CEO or CFO or Company Secretary of the Insurer that the "firm has never been black listed by any Government & Semi-Government organization/agency/department". All those insurance companies black-listed by any Government & Semi-Government Organization/agency/department, shall not be entertained;
 - Minimum Ten (10) years' experience in providing health insurance services is required (documentary evidence is required).
 - At least two (02) existing clients of similar size (i.e. 1500 or more lives coverage) (documentary evidence is required).
 - Average annual turnover required is Rs. 500 million for the last three years. Audited accounts of 30th June, 2018, shall be considered as evidence;
 - Minimum PACRA/JCR-VIS Rating required is "AA"
- ❖ Bidding document containing requirements, terms & conditions with a prescribed Performa can be obtained from Sindh Revenue Board, on a payment of Rs.1000/- (non-refundable) pay order in the favour of "**Sindh Revenue Board**".
 - ❖ Sindh Revenue Board would adopt **Single Stage - Two Envelope Procedure** as specified in Sindh Public Procurement Rules, 2010 (amended 2019) for the selection of the Firm. Each bidder shall submit a single package containing two separate sealed envelopes. One envelope shall contain the TECHNICAL PROPOSAL & other envelope shall contain the FINANCIAL PROPOSAL. Each bidder should submit a pay order of 2% of the total bid cost as a Bid Security (refundable) in favour of **Sindh Revenue Board** with the FINANCIAL PROPOSAL.
 - ❖ Technical Proposal includes the GST/NTN/SNTN certificates and other valid documentary evidence as prescribed in the bidding document. The availability of bidding document as follows:
 - ✓ Collection of Bidding Document during office hours from **24th May 2019 up to 11th June, 2019 during office hours**
 - ✓ Last Date and time of Submission of bids: **12th June, 2019 by 2:00 pm**
 - ✓ Date and time of Opening of Technical proposals: **12th June, 2019 at 02:30 pm (Sharp)**
 - ✓ Pre-Bid conference will be held on **31st May, 2019 at 11 am**
 - ❖ Bids may be submitted through mail or by hand to the office of SRB, 6th Floor, Shaheen Complex, M.R. Kiyani Road, Karachi and opening will be held on the time & date given above.
 - ❖ Bidding Process shall be conducted under Sindh Public Procurement Rules 2010.
 - ❖ This advertisement is also available on the websites of Sindh Revenue Board & SPPRA i.e. www.srb.gos.pk & www.pprasindh.gov.pk respectively.

DEPUTY COMMISSIONER (ADMIN)

SINDH REVENUE BOARD

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