

Government of Sindh  
SINDH REVENUE BOARD

Shaheen Complex Building, 3<sup>rd</sup> Floor, M.R Kayani Road, Karachi  
www.srb.gos.pk



**NOTICE INVITING TENDER (NIT)**  
Document Archiving Solution for Sindh Revenue Board (SRB)



SRB invites sealed bids from reputed/established firms/suppliers/contractors, registered with FBR and SRB and other relevant tax authorities, for the procurement of Document Archiving Solution.

S No	Description	Bid Security	Tender Fee	Time for completion
1.	Document Archiving Solution for SRB	2% of Bid Price	Rs. 1,000/- (Non-refundable) payable through Pay Order in favor of Sindh Revenue Board	Eight (8) months

- Eligibility:**
- A. Bidder IT System and Solution must be successfully implemented/running in at least one Pakistan banking or financial institution. (Documentary proof shall be required)
  - B. Valid Registration with tax authorities like SRB, FBR and other relevant authorities
  - C. Average Annual turnover of PKR 50 million and above for the last three years starting from 2017 onwards.
  - D. During the past consecutive three (3) years i.e. 2017 and onwards, the Bidder have completed at least one (1) project of similar size, characteristics and functionalities. (Copy of the completion certificate from the client shall be required)
  - E. Valid manufacturing authorization form from the principal of the software product.
  - F. The bid/solution provided by the Bidder should be fully compliant with the scope of work. Non-compliant or partially compliant bid shall be rejected.

**Method of Procurement: SINGLE STAGE TWO ENVELOPE**

**Pre-Bid Conference: 11<sup>th</sup> September 2020 at 1500 hours at 3<sup>rd</sup> Floor Shaheen Complex, M.R. Kayani Road, Karachi**

**Bidding/Tender Documents:**

- (i) **Issuance:** Documents will be issued from Monday 7<sup>th</sup> September to 24<sup>th</sup> September 2020 up to 5pm on payment of tender fee (Non- refundable)
- (ii) **Submission of Bids:** Last date will be 25<sup>th</sup> September 2020, Time: 1500 hours
- (iii) **Opening of Technical Bids:** On 25<sup>th</sup> September 2020 Time: 1530 hours. It shall be noted that the last date of submission and the date of opening shall be same.
- (iv) **Place** of issuance, submission, inquiries and opening will be:  
Address (Postal) : 3rd Floor Shaheen Complex Building, M.R. Kayani Road, Karachi.  
Telephone Number(s) : 021-99217800 Ext: 130  
Fax Number : 021-99217823  
E-mail Address : akber.rizvi@srb.gos.pk

**Terms & Conditions**

- (a) Under following conditions bid will be rejected:-
  - (i) Conditional and telegraphic bids/tenders;
  - (ii) Bids not accompanied by bid security of required amount and form;
  - (iii) Bids received after specified date and time.
  - (iv) Black listed firms.
- (b) **Bidders are required to submit following documents with bid:**
  - (i) Tax Registration Certificate by FBR and SRB
  - (ii) Audited Financial Statements (summary) and income tax return for the last 03 years starting from 2017 onwards
  - (iii) Valid manufacturing authorization form from the principal of the software product.
  - (iii) Affidavit that firm has never been black listed.

**Commissioner (Admin)**  
**Sindh Revenue Board**  
**Government of Sindh**

Phone:021-99217800 Ext:-130

Email: akber.rizvi@srb.gos.pk

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